

**COUNTY OF LOS ANGELES**



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**DEPARTMENT OF MENTAL HEALTH**

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601  
Fax: (213) 386-1297

February 14, 2011

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.  
Director of Mental Health

SUBJECT: **TERMINATION OF SERVICE AGREEMENT WITH MINI TWELVE STEP HOUSE, INC.**

This is to advise your Board of the termination of the Department of Mental Health's Service Agreement with Mini Twelve Step House, Inc., Contract No. MH190054. Board approval for this Service Agreement was given on May 19, 2009, Agenda Item No. 34.

This Agreement is being terminated at the written request of the contractor, dated November 1, 2010, and received December 13, 2010 (see attached letter), pursuant to Paragraph 1 (TERM), Subparagraph E of the Agreement. The effective date of termination is January 12, 2011.

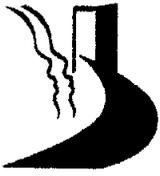
If you have any questions or concerns regarding this termination, please contact Richard Kushi, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:LTI

Attachment

c: Executive Officer, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Robin Kay, Ph.D.  
Margo Morales  
Kimberly Nall  
Kathleen Daly, M.D.

Maria Funk, Ph.D.  
Reina Turner  
Richard Kushi  
Mike Motodani  
Leticia Torres-Ibarra  
Claudia Gonzalez



**Mini Twelve Step House, Inc.**

Administrative Offices  
5132 South San Pedro Street  
Los Angeles, CA 90011  
(323) 813-0200 • Fax: (323) 813-0207  
www.mini12step.org

*URGENT*  
*LAMC*  
*Dep - CG*  
*KT*

DEPT. OF MENTAL HEALTH  
CONTRACTS DEVELOPMENT  
AND ADMIN. DIVISION  
2010 DEC 13 PM 3 43

*Copy Director requested*

**Executive Director**  
Bobbi Owens  
**Board Chair**  
Martha Maynard  
Hospital Administrator  
**Vice Chair**  
Dr. Leonard Appenheir  
Professor,  
Southwest Community  
College  
**Secretary**  
Margie Johnson  
Human Resources  
County of Los Angeles

November 1, 2010

Richard Kushi, Chief  
Contracts Development and Administration Division  
County of Los Angeles – Department of Mental Health  
550 S. Vermont Avenue  
5<sup>th</sup> Floor Room 500  
Los Angeles, CA 90020

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Vice President  
Comerica Bank  
Roger Ford  
Executive Coach  
Terrance Payne  
CEO/Founder  
Taylor's Marketing &  
Management

Re: Housing Trust Fund Withdrawal

Dear Chief Kushi:

We at Mini Twelve Step House, Inc., have made a difficult but necessary decision. The organization is withdrawing its agreement to provide supportive services through the MHSA Housing Trust Fund.

The economic environment has rapidly changed since we received the social services contract in September of 2008. We have decided to refocus and restructure our primary programs to save our mission in this tenuous environment.

We appreciate the assistance and hard work the DMH staff performed on our behalf. If we can be of any service to you in the future, do not hesitate to contact me.

**Board Advisors:**

Ruby L. Beale, PhD  
Gloria Vinson  
Donald Walton, Esq.  
Reginald Woolfolk

Respectfully,

*Bobbi A. Owens*

Bobbi A. Owens  
Executive Director

**Mini House**  
Women's  
Residential Treatment  
303 E. 52nd Street  
Los Angeles, CA 90011

**Solution Family**  
**Resource Center**  
Outpatient Treatment &  
Aftercare Services  
1228 E. Compton Blvd.  
1221

